BUSINESS FOR SALE
REF 2773: IT Software Provider
NON DISCLOSURE AND CONFIDENTIALITY AGREEMENT

From: Mr/Mrs/Miss/Ms/Dr/Other

First Name ..... Surname ....

Company/Business .....

Address: .....

.....

..... Postcode .....

Company Reg. No. .....

Website(s) .....

Linked In (or similar) Profile .....
(If you are an individual looking to acquire a business please attach a full CV to this NDA)

To: Anderson Moore Business Consultants
10 Skein Road
Andover
Hampshire SP11 6WX

I/we request further confidential information in respect of the above company/business (Ref 2773, a Software Reseller, hereafter referred to as the "Target").

In the matter of you or your client (the vendors) providing me/us with the information listed by you, and any subsequent information, either verbal or written, concerning the Target and which is not publicly available, or already in our possession from a source other than you or your client, I/we undertake both to you and the vendors that:

1. I/we are acting for myself or my/our company/business and with full authority. I/we are not acting in any intermediary capacity or for any other party not named or included in this letter.
2. All information provided will be treated as strictly confidential and that all reasonable precautions will be taken to ensure such confidentiality.
3. No approach will be made by me/us or our agents or representatives to customers, staff or suppliers of the Target without the express written authority of the vendors.
4. Any information provided will be used only for evaluating the Target with a view to acquisition.
5. At no time will information regarding the Target be disclosed or otherwise made available to any third party, other than to our officers, employees and professional advisers who are required in the course of (and solely for the purpose of such an evaluation) to receive and consider the information and provided that such officers, employees and advisors are aware of and accept the strict provisions of this undertaking.
6. If required by the vendor, any information about the Target provided to me/us will be permanently deleted from my/our and our advisers' IT or data systems. Any paper copies will also be shredded or permanently destroyed.
7. I/We acknowledge this introduction and therefore any and all requests for information or offer made will be addressed through the introducer, Anderson Moore, and not directly with the vendor.
8. The accuracy of any information provided will be for me/us to verify.
9. I/we have access to sufficient independent funding to enter into negotiations for the Target, and will provide full details upon declaring any agreement or intent to purchase.
10. Any offer to acquire or purchase the Target will be made in writing (which may include email) directly to Anderson Moore.
11. I/we agree that the provisions of this letter shall cease twenty-four months from the date of signature. Any breach of confidence will be vigorously pursued by Anderson Moore or their client and that this notice of interest and confidentiality undertaking is to be governed by and construed in accordance with the law of England and Wales.
12. I/we will immediately declare myself/my company as a competitor or customer (or an employee/director of a competitor or customer) of the Target if, upon receipt of full information, this is the case.
13. I/we hereby accept the above terms and conditions. I/we understand that Anderson Moore will only respond to a fully completed NDA and may request further details, including proof of funds, from me/us before releasing information and I/we agree to any reasonable such requests.
14. I/we understand and agree that you will pass on my/our details to your client, the vendor, who may wish to make their own background checks before agreeing to release any further information.
15. ANTI MONEY LAUNDERING (AML) REGULATIONS – Should I/we wish to make an offer to purchase the Target then I/we will produce identification documentation at that time, in order to comply with UK HMRC AML regulations.

Signed……

Position……

Date……

Mobile or Direct Dial Tel. No. ……

Direct email Address: ……

Reason for your interest in this Target (e.g growth, diversification, matches current/past experience etc.)

Other Holdings or Interests (if appropriate) *

Please complete in full and add or include any information which may be helpful in assessing your enquiry. Send the completed NDA by post to the above address or by email to keith@andersonmoore.co.uk

Office Use only

Company / Linked In Search done .....

Purchaser Details verified.....