BUSINESS FOR SALE
REF 2763 ELECTRICAL, CCTV,ALARM
NON DISCLOSURE AND CONFIDENTIALITY AGREEMENT

From: Mr/Mrs/Miss/Ms/Dr/Other

First Name ..... Surname ....

Company/Business .....
** (For non-company enquiries please provide a brief outline of your background and reason for interest in this business)*

Address: .....

.....

..... Postcode .....

Company Reg. No. .....

Website(s) .....

Linked In (or similar) Profile .....

To: Anderson Moore Business Consultants
10 Skein Road
Andover
Hampshire
SP11 6WX

I/we confirm that this is a business/commercial enquiry and request further confidential information in respect of the above company/business, Ref 2763 (hereafter referred to as the "Business").

In the matter of you or your client (the vendors) providing me/us with the information listed by you, and any subsequent information, either verbal or written, concerning the Business and which is not publicly available, or already in our possession from a source other than you or your client, I/we undertake both to you and the vendors that:

1. I/we are acting for myself or my/our company/business and with full authority. I/we are not acting in any intermediary capacity or for any other party not named or included in this letter.
2. All information provided will be treated as strictly confidential and that all reasonable precautions will be taken to ensure such confidentiality.
3. Any information provided will be used only for evaluating the Business with a view to acquisition.
4. No approach regarding a potential acquisition will be made by me/us or our agents or representatives to customers, staff or suppliers of the Business without the express written authority of the vendors.
5. At no time will information be disclosed or otherwise made available to any third party, other than to our officers, employees and professional advisers who are required in the course of (and solely for the purpose of such an evaluation) to receive and consider the information and provided that such officers, employees and advisors are aware of and accept the strict provisions of this undertaking.
6. If required, any information provided to me/us together with any copies in our professional advisors' possession will be returned to Anderson Moore or will be shredded or permanently destroyed. In the case of electronic information, data storage, etc. such data will be permanently deleted from my/our and our advisers' IT or data systems.
7. I/We acknowledge this introduction and therefore any request for information or offer made will be addressed through the introducer, Anderson Moore.
8. The accuracy of any information provided will be for me/us to verify.
9. I/we have access to sufficient funding to enter into negotiations for the Business requested and will provide full details upon declaring any agreement or intent to purchase.
10. Any offer to acquire or purchase the Business will be made in writing (which may include email) directly to Anderson Moore.
11. The provisions of this letter shall cease twenty-four months from the date of signature. Any breach of confidence will be vigorously pursued by Anderson Moore or their client and that this notice of interest and confidentiality undertaking is to be governed and construed in accordance with UK and English Law.
12. I/we will immediately declare myself/my company as a competitor or customer (or an employee/director of a competitor or customer) of the Business if, upon receipt of full information, this is the case.
13. I/we hereby accept the above terms and conditions. I/we understand that Anderson Moore will only respond to a fully completed NDA and may request further details from me/us before releasing information and I/we agree to any reasonable such requests.
14. I/we understand and agree that you may pass on my/our details to your client, the vendor in respect of this enquiry.

MONEY LAUNDERING REGULATIONS - Intending purchasers will be asked to produce identification documentation (name, DOB, home address) at a later stage and we would ask for your co-operation in order that there will be no delay in agreeing the sale.

Signed.....
(no typed or digital signatures please)

Position.....

Date.....

Mobile or Direct Dial Tel. No. .....

Direct email Address: .....

Reason for your interest in this business (e.g. growth, diversification, matches current/past experience etc.)

Do you require this business to be in a specific location. e.g. within a certain mileage from your postcode, or a county or city/town location? Please give details.

** We are happy to receive non-trade enquiries but please provide some background information and your reason for interest in this business. The owners/vendors of the Business may make their own background checks before agreeing to release any further information.*

Please send the completed NDA by post to the above address or by email to keith@andersonmoore.co.uk
or by fax to 01256 630240

Office Use only

Company / Linked In Search done .....

Purchaser Details verified.....